

May 4, 2018

## Assistant Vice President, Tax

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Department: **Finance**

Reports to: **Sr. Vice President**

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Location: **New York, NY**

Contact: **Human Resources (careers@gcmpl.com)**

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### SUMMARY

This will be a role in the Tax Team and the person will be responsible for the following critical activities:

### RESPONSIBILITIES

The individual will be involved in the following critical activities:

- Coordinate with others to manage the tax compliance process for investment partnerships and accounts managed by the firm.
- Interact with Fund Finance department to obtain book accounting information and work with service providers to determine necessary adjustments to arrive at taxable income.
- Review partnership allocations of income for investment partnerships.
- Review tax deliverables with a focus on accuracy and timeliness.
- Research tax issues and communicate tax developments to management team.
- Draft client correspondence and participate in communications with clients, as needed.
- Review fund structures of underlying private equity fund investments for domestic and foreign entities.
- Perform related duties as assigned.

### EDUCATION, SKILLS AND EXPERIENCE REQUIREMENTS

The ideal experience and critical competencies for the role include the following:

- BA/BS in Accounting with outstanding academic credentials (minimum 3.5 GPA); CPA preferred.
- Four to seven years of experience working for a public accounting firm (Big Four preferred) with at least three years of experience in the private equity industry.
- Expertise in international tax including experience with PFICs, CFCs, FATCA/CRS, and ECI/FDAP withholding.
- Experience with private equity carry plans is preferred but not required. Experience with registered investment companies is also preferred but not required.
- Strong user in Microsoft Excel with the ability to efficiently manage large quantities of data.
- Individual should be a strong team player with the ability to think and work independently while still collaborating with others effectively.
- Detail oriented with a proven focus on controls and managing risk.
- Demonstrated initiative and ability to work in a fast paced, changing environment.
- High degree of integrity.
- Positive attitude and strong work ethic.
- Ability to balance multiple concurrent projects.

In terms of cultural fit, the successful candidate will be self-motivated and energized by working amongst a group of thoughtful, smart and successful colleagues. He or she will enjoy being part of an organization focused on excellence and will be a naturally collaborative person who enjoys interacting with individuals at all levels.

(GCM Grosvenor reserves the right to add to, delete, change or modify the essential duties and requirements at any time. Other functions may be assigned to the position at GCM Grosvenor's discretion.)

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Additionally, he or she will be a strong team player with a proactive approach and the ability to exercise discretion and judgment.

#### HOW TO APPLY

Interested candidates should submit a letter of interest along with a resume to [careers@gcmlp.com](mailto:careers@gcmlp.com). Please reference **“AVP TAX NY #101348”** in the subject line of the email.

#### ABOUT THE FIRM

GCM Grosvenor is a global alternative asset management firm with approximately \$50 billion AUM in hedge fund strategies, private equity, infrastructure, real estate and multi-asset class solutions. It is one of the largest, most diversified independent alternative asset management firms worldwide. The firm has core expertise in product and custom investment solutions. Its product solutions provide turn-key access to both diversified and specialized alternative investment portfolios. Its customized investment solutions give clients an active role in the development of their alternatives programs.

GCM Grosvenor has offered alternative investment solutions since 1971. The firm is headquartered in Chicago, with offices in New York, Los Angeles, London, Tokyo, Hong Kong and Seoul. GCM Grosvenor serves a global client base of institutional and high net worth investors.

For more information, visit [www.gcmlp.com](http://www.gcmlp.com)

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