

August 22, 2018

Senior Fund Accountant

Department: **Finance – Fund Finance**

Reports to: **Vice President(s)**

Location: **New York, NY**

Contact: **Human Resources (careers@gcmpl.com)**

SUMMARY

The individual will be responsible for performing the fund accounting functions for investment partnerships and accounts managed by the Firm.

RESPONSIBILITIES

The individual will be involved in the following critical activities:

- Maintain the accounting ledgers for private equity funds and related investment vehicles.
- Review, or prepare, quarterly and annual financial statement packages, including investor reporting.
- Manage, monitor, and provide guidance to the outsourced accounting provider.
- Review individual partner capital statements.
- Calculate and review quarterly management fee and carried interest waterfall calculations.
- Submit expense reimbursements and determine expense accruals for the funds.
- Manage the funds' cash balances to determine the need for capital calls, distributions.
- Prepare or review capital call and distributions notices to investors.
- Effectively work with other teams throughout the firm, including tax, legal, treasury, client services, etc.
- Support investment and client relationship personnel on ad-hoc requests.
- Facilitate the annual financial statement audit process with the funds' auditors.
- General accounting responsibilities.
- Assist in special projects as requested.

EDUCATION, SKILLS AND EXPERIENCE REQUIREMENTS

The ideal experience and critical competencies for the role include the following:

- BA/BS in Accounting/Finance with outstanding academic credentials; applicable coursework or internship in the field of investments or financial markets.
- 4 – 7 years of experience working for a financial services firm or top tier accounting firm.
- CPA preferred.
- Accounting experience in managing private equity, hedge funds or similar types of alternative products is preferred, however, not required.
- Knowledge of partnership accounting as well as exposure to financial reporting, auditing, and tax. Private equity experiences is preferred, but not required
- Demonstrated team player; self-starter; independent thinker; excellent judgment.
- Proven ability to work in a fast paced environment with a high level of flexibility, accuracy, and attention to detail.
- Ability to handle multiple tasks simultaneously.
- Good written and verbal communication skills.
- Experience with investment partnerships, mutual funds, brokerage firms or investment banks helpful.
- PC experience – advanced knowledge of MS Excel preferred, however, not required.
- Knowledge of SunGard Investran system is preferred, but not required.

(GCM Grosvenor reserves the right to add to, delete, change or modify the essential duties and requirements at any time. Other functions may be assigned to the position at GCM Grosvenor's discretion.)

If interested and qualified for this position, please notify Human Resources.

EQUAL OPPORTUNITY EMPLOYER M/F/D/V

In terms of cultural fit, the successful candidate will be self-motivated and energized by working amongst a group of thoughtful, smart and successful colleagues. He or she will enjoy being part of an organization focused on excellence and will be a naturally collaborative person who enjoys interacting with individuals at all levels. Additionally, he or she will be a strong team player with a proactive approach and the ability to exercise discretion and judgment.

HOW TO APPLY

Interested candidates should submit a letter of interest along with a resume to careers@gcmlp.com. Please reference **“Fund Accountant AVP, #101374”** in the subject line of the email.

ABOUT THE FIRM

GCM Grosvenor is a global alternative asset management firm with approximately \$50 billion AUM in hedge fund strategies, private equity, infrastructure, real estate and multi-asset class solutions. It is one of the largest, most diversified independent alternative asset management firms worldwide. The firm has core expertise in product and custom investment solutions. Its product solutions provide turn-key access to both diversified and specialized alternative investment portfolios. Its customized investment solutions give clients an active role in the development of their alternatives programs.

GCM Grosvenor has offered alternative investment solutions since 1971. The firm is headquartered in Chicago, with offices in New York, Los Angeles, London, Tokyo, Hong Kong and Seoul. GCM Grosvenor serves a global client base of institutional and high net worth investors.

For more information, visit www.gcmlp.com

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