

May 14, 2019

Investment Associate

Department: **Investments – Private Markets**

Reports to: **Managing Director**

Location: **Hong Kong**

Contact: **Human Resources (careers@gcmlp.com)**

SUMMARY

The Associate will support all aspects of private equity investment, client servicing and other activities in the private markets team in Asia. The Associate will report to a New York based Managing Director in the Primary Funds team who leads the firm's Asian/EM PE investment and overall growth and venture activities.

RESPONSIBILITIES

The individual will be involved in the following critical activities:

- Research
 - Maintain a close pulse on the Asian PE market and manager landscape. Serve as a source of local market and fund manager intelligence
 - Develop and update fund manager pipeline/focus lists
 - Develop market research presentations and white papers.
 - Support coverage of markets and fund managers.
- Investments and monitoring
 - Source new funds/investment opportunities and help develop/maintain fund manager relationships
 - Prepare investment memorandums; present recommendations and due diligence findings to internal committees and clients.
 - Perform quantitative analyses on funds, and to a lesser extent, co-investments and secondaries (attribution, cash flow analysis, revaluation analysis, LBO models/discounted cash flow/return and sensitivity analyses).
 - Perform qualitative analyses on funds, and to a lesser extent, co-investments and secondaries (manager meetings, onsite due diligence, reference calls, etc.).
 - Support in review of legal terms and negotiation and execution of investment transactions.
 - Monitor existing portfolio, including fund performance/fund manager developments, amendments, etc.; provide written and verbal updates as needed.
- Client service
 - Work with various functional teams to prepare client presentations including but not limited to deal flow presentations, portfolio updates, exposure analysis.
 - Build, maintain and update program cash flow models.
 - Participate on client calls: provide pipeline and portfolio updates; share knowledge and views about markets and fund managers.
 - Provide client relationship management support, including ongoing portfolio management and reporting activities.
- Support fundraising efforts for private equity separate account mandates and commingled funds.
- Potential assignment on an on-site secondment to client site.
- Perform related duties as assigned.

(GCM Grosvenor reserves the right to add to, delete, change or modify the essential duties and requirements at any time. Other functions may be assigned to the position at GCM Grosvenor's discretion.)

If interested and qualified for this position, please notify Human Resources.

EQUAL OPPORTUNITY EMPLOYER M/F/D/V

EDUCATION, SKILLS AND EXPERIENCE REQUIREMENTS

The ideal experience and critical competencies for the role include the following:

- Bachelor's degree in Economics or Finance preferred, with a strong record of academic achievement.
- 4 - 6 years of experience as an institutional LP and/or GP in private equity/VC, or relevant experience in investment banking/corporate M&A, management consulting and transaction advisory as a Senior Analyst/Junior Associate (familiarity with PE/VC highly preferred)
- A mature, self-motivator with a can-do attitude, a high degree of integrity and outstanding work ethics
- Outstanding organization, decision making and problem solving skills.
- High EQ, resourceful, with a genuine interest in PE/VC investing in Asia
- Ability to work both independently and in team environment (across functions and multiple offices) as well as to balance multiple concurrent projects.
- A fast learner with demonstrated initiative and ability to work in a fast-paced, changing environment.
- Strong quantitative skills and analytical ability; familiarity with key financial concepts.
- Highly proficient verbal and written English skills required; fluency in one or more Asian languages strongly preferred.

In terms of cultural fit, the successful candidate will be self-motivated and energized by working amongst a group of thoughtful, smart and successful colleagues. He or she will enjoy being part of an organization focused on excellence and will be a naturally collaborative person who enjoys interacting with individuals at all levels. Additionally, he or she will be a strong team player with a proactive approach and the ability to exercise discretion and judgment.

HOW TO APPLY

Interested candidates should submit a letter of interest along with a resume to careers@gcmlp.com. Please reference **"Associate, Hong Kong #101517"** in the subject line of the email.

ABOUT THE FIRM

GCM Grosvenor is one of the world's largest independent alternative asset management firms, with over \$45 billion in assets under management. The Firm's investment management and advisory services span public and private markets, focusing on hedge funds, private equity, infrastructure and real estate. GCM Grosvenor launched its first investment portfolio, a multi-manager portfolio of hedge funds, in 1971. The Firm's global client base includes public and private pensions, sovereign wealth entities, banks, corporations, insurance companies, charitable organizations, endowments and high net worth individuals.

For more information, visit www.gcmlp.com

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